



Trustee meeting Friday 9th June 2017 @ The Cube, Malvern: 9am (JJ)

Present:- Pam Stanier, Brian Chesney, Robin Clarke, Peter Corfield , John Knee, Annette Macted, Jeff Thorogood, Jenny Jackson.

Welcome to Malvern U3A member – Linda Scott

Apologies:- John Elkington

1. **Minutes** of 31/3/2017 signed by Chair

2. **Matters Arising:-**

- 2.1 The Cube:-Details of the meeting have been circulated. Peter said that there had been a congenial meeting & explained that the chance of getting a printer from the Cube had failed when someone else had it. There are still improvements to be made at the Cube eg improved access for the disabled.
- 2.2 Booking a venue:- Booking at the Cube worked well as system computerised. Brian had been asked by group leaders what 'long term booking' meant in association with Manor Park where the system fails at times. It was decided by the Trustees that this meant – *booking on an annual basis*
- 2.3 The Constitution:- Trustees decided to form a steering committee which Peter volunteered to lead, with Pam Stanier, Brian Chesney & Jenny Jackson, with a view to drawing up a new Malvern Branch Constitution to be approved in due course by the Charity Commission, National Office & our members.
- 2.4 Geology Group:- The Trustees decided not to approve the additional expenditure requested by the Group Leader and Pam will reply to Mr Hunt accordingly In addition it will be suggested that as we have equipment, any guest speaker they have could contact Peter setting out their equipment requirements. There is a branch form in place for this purpose.
- 2.5 Pam had already circulated the details of the Geology sub groups to other Trustees. These details will now be put into the next groups' directory.
- 2.6 Disciplinary Guidelines:- Following a motion at the last Branch AGM Disciplinary Guidelines have been drawn up. JJ will finalise & send to Annette for Group Leaders & John for the details to go onto the website.
- 2.7 As we could not find a filing cabinet for Anne Peach (U3A Choir Leader), Pam will contact her & offer £25 towards the cost of other storage for the choir music
- 2.8 The Bridge group has spent £207 on 3 card tables & 3 bidding boxes as approved by Trustees.

Calender Items:-

