MALVERN U3A

Charity Reference Number: 1069591



Trustee meeting Friday 9th June 2017 @ The Cube, Malvern: 9am (JJ)

Present:- Pam Stanier, Brian Chesney, Robin Clarke, Peter Corfield, John Knee, Annette Maxted, Jeff Thorogood, Jenny Jackson.

Welcome to Malvern U3A member – Linda Scott

Apologies:- John Elkington

1. Minutes of 31/3/2017 signed by Chair

2. Matters Arising:-

- 2.1 The Cube:-Details of the meeting have been circulated. Peter said that there had been a congenial meeting & explained that the chance of getting a printer from the Cube had failed when someone else had it. There are still improvements to be made at the Cube eg improved access for the disabled.
- 2.2 Booking a venue:- Booking at the Cube worked well as system computerised. Brian had been asked by group leaders what 'long term booking' meant in association with Manor Park where the system fails at times. It was decided by the Trustees that this meant booking on an annual basis
- 2.3 The Constitution:- Trustees decided to form a steering committee which Peter volunteered to lead, with Pam Stanier, Brian Chesney & Jenny Jackson, with a view to drawing up a new Malvern Branch Constitution to be approved in due course by the Charity Commission, National Office & our members.
- 2.4 Geology Group:- The Trustees decided not to approve the additional expenditure requested by the Group Leader and Pam will reply to Mr Hunt accordingly In addition it will be suggested that as we have equipment, any guest speaker they have could contact Peter setting out their equipment requirements. There is a branch form in place for this purpose.
- 2.5 Pam had already circulated the details of the Geology sub groups to other Trustees. These details will now be put into the next groups' directory.
- 2.6 Disciplinary Guidelines:- Following a motion at the last Branch AGM Disciplinary Guidelines have been drawn up. JJ will finalise & send to Annette for Group Leaders & John for the details to go onto the website.
- 2.7 As we could not find a filing cabinet for Anne Peach (U3A Choir Leader), Pam will contact her & offer £25 towards the cost of other storage for the choir music
- 2.8 The Bridge group has spent £207 on 3 card tables & 3 bidding boxes as approved by Trustees.

Calender Items:-

3. Finance:- John reported that there is £5700 in the current account. There are no new funding bids

4. Membership report:

Robin said that we currently have 1513 paid up members & that our 1500th new member was duly rewarded with a bottle of champagne. (We have 924 single members & 300 couples). The groups' directory will include membership renewal forms as before. Also as Robin is standing down at the next AGM –

- Linda Scott was co-opted as a Trustee & membership secretary
- Brenda Johnson has agreed to become the NEW membership secretary
- 5. Website No items in John's absence

6. Technical:-

(See also 2.1 above) In addition Peter wondered whether it would be useful to have a room for our use at the Cube for printing, admin etc. The Trustees decided that this wasn't viable at present.

7. A.O.B.

7.1 Groups Fair:-

- There was some discussion about renewing membership & taking new members by using the computer base actually on the day of the Group Fair. It was decided to try this system to renew current membership but to stay with the previous system for new members.
- The deadline for information to go into the Groups Directory is 15th June 2017.
- Annette will arrange a meeting with Malvern Theatre staff to discuss layout etc. This will be before the next Trustee meeting on 21st July & Peter & Linda will also attend.
- John will order 100 U3A diaries.
- 7.2 JJ will send National AGM details to Annette to put into the Bulletin
- 7.3 JJ had received details of a new Forum being set up by Clive Copper for charities etc in the town but had not received details of meeting dates. She will persue & find out what intention of this new group is.
- 7.4 Linda Scott was co-opted as a Trustee. Proposed x Robin Clarke Seconded x Brian Chesney
- 7.5 Geoff said that speakers booked for meetings to March 2018.
- 7.6 Brian said that the Social Debate Group had been asked to leave their venue because of non-payment but thyey said that they had not received an invoice. There seemed to have been some confusion but the bill had been paid in full by John (Treasurer). The group are in a new venue.

Next meeting Friday 21st July @ The Cube 10 -12

Signed Pam Stanier as Chair	