

## Malvern Branch

Charity Reference number: 1069591

In the light of the continuing coronavirus pandemic and the abeyance of most Malvern U3A activities it had been agreed that the Malvern U3A Trustees Committee meeting planned for 11<sup>th</sup> December be postponed until the new year when plans for a February AGM, either actual or virtual, would clearer.

### **Minutes of the Trustees meeting, Friday 8/1/21: 10.30am Video Conference on Zoom**

**Facilitator:** Roger Hunt

**Present:** William Culshaw (WC), John Elkington (JE), Val Fare (VF) Secretary, Tessa Hartog (TH), Roger Hunt (RH), Brenda Johnson (BJ), Sue Lamberton (SL) Chair, David Oliver (DO) Treasurer, Janet Oliver (JO), Richard Phillips (RP), John Price (JP), Linda Scott (LS), David Street (DS), Jeff Thorogood (JT). **Apologies:** Angela Cantrell

1. Minutes of the Trustees meeting of 21/8/20 agreed.
2. Annual General Meeting
  1. AGM to take place on Zoom at 2pm on Tuesday, 23/2/21 – agreed.
  2. RH to update our Zoom licence to 500 people at a cost of £40 – agreed.
  3. AGM invite by Postal Letter to be sent to those without internet access:
  4. AGM invite by e-mail Both versions to include
  5. \*Minutes of 2019 AGM
  6. \*Financial report
  7. \*Annual report - paper to be ready 15<sup>th</sup>
  8. \*Detail of motions to be presented for vote
  9. \*Postal version to contain membership application form
  10. \*\* Notice of AGM must be sent 28 days beforehand ie 26/1/21
  11. Additional /amended Motions to be received by 14/2/21
  12. Voting to be done electronically via Zoom
  13. JE to put registration for membership application on website to attempt to confirm membership numbers

*Resignations* John Elkington to remain as web manager though standing down as Trustee Val Fare resigning as secretary. Richard Phillips nominated and seconded.

Sue Lamberton standing down as chair, William Culshaw, nominated and seconded. Angela Cantrell standing down as Trustee.

Further nominations plus seconding for trustees can be made by email.

### 3. Finance

Accounts have been checked and approved by the Examiner and will be presented at the AGM during the treasurer's report.

There are some 50+ groups meeting on Zoom

Banking on line: SL and DO currently full signatories, SL to leave ; TH and BJ current partial signatories to be increased to full signatories

4. Membership estimated at 1,740.
  5. It was agreed to continue to pay speakers for monthly Zoom meeting until September 2021 if needed.
  6. Newsletter – no printed issue for April, Reminders about the online newsletter to be included in email about the AGM.
- 7, Meeting closed 12.20pm